



Cape Elizabeth Town Council

Workshop Agenda

Wednesday, September 4, 2019

7:00 p.m.

Town Hall – Council Chamber

James M. "Jamie" Garvin, Chairman
Valerie J. Deveraux
Jeremy A. Gabrielson
Caitlin R. Jordan
Penelope A. Jordan
Valerie A. Randall
Christopher M. Straw

Participation at Meetings and Conduct of Meetings

Workshop Meetings

The purpose of a workshop meeting is primarily for council dialogue involving reports and proposals from council members, committees and staff that may be considered at later Town Council meetings. The Town Council may give guidance to the chairman and to staff at workshop meetings but no decisions may be made that require formal votes. Notwithstanding the prior sentence, the Town Council may vote on procedural motions at a workshop meeting to determine a conflict of interest, to enter into executive session and to adjourn. Prior to Town Council discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the chairman may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Town Council begins its discussions.

Decorum

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chairman.

Opportunity for Public Comment (Limited to 15 minutes; 3 minutes per person. Time may be extended by a majority of the town council.)

1. **Short Term Rentals Update** – Code Enforcement Officer Benjamin McDougal will provide an overview of the status of short term rentals. Police Chief Paul Fenton and Town Planner Maureen O'Meara will also be present.

[Link](#) to Memo (Town Planner, Code Enforcement Officer and Police Chief)

Opportunity for Public Comment (Limited to 15 minutes; 3 minutes per person. Time may be extended by a majority of the town council.)

2. **Review of Shore Road Rehabilitation Study** – The town has been working with Sebago Technics to begin a study of long term improvements to Shore Road from the South Portland line to Fort Williams Park. This is the first opportunity for the town council to review potential upgrades. Town Engineer Stephen Harding will be present.

[Link](#) to Study

[Link](#) to Conceptual Plans

Opportunity for Public Comment (Limited to 15 minutes; 3 minutes per person. Time may be extended by a majority of the town council.)

- 3. Comp Plan Implementation Review** – The Comprehensive Plan was adopted on July 8, 2019. This workshop will focus on an implementation strategy for recommendations within the plan.

[Link](#) to Potential Hot Spots Memo

[Link](#) to Conservation Committee Memo

[Link](#) to Councilor Straw Memo

Adjournment